

BYLAWS
34th LEGISLATIVE DISTRICT
REPUBLICAN PARTY OF NORTH DAKOTA

ARTICLE I
NAME

The name of this organization shall be the 34th Legislative District Republican Party of North Dakota.

ARTICLE II
OBJECTIVES

The objectives of the organization shall be as follows:

1. To promote an informed electorate through political education and involvement;
2. To foster grass roots involvement in and loyalty to the Republican party and to promote its ideals and purpose;
3. To endorse and promote for the election Republican candidates for the state legislature;
4. To work for and promote the election of the Republican party's nominees and candidates for public office;
5. To provide representation of the Republican voters of District 34 before the North Dakota Republican Party, its committees and conventions, to the fullest extent possible;
6. To raise funds for the district, district endorsed candidates and the North Dakota Republican Party;
7. To identify and encourage the voting of electors at all special and general elections.

ARTICLE III
MEMBERSHIP

Members of the 34th Legislative District Republican Party of North Dakota are those persons who either voted or affiliated with the Republican party at the last general election or intend to vote or affiliate with the Republican Party at the next election.

Membership shall be granted to any resident voter compliant with the statutes of North Dakota and of the 34th Legislative District believing in the principles of the Republican Party and intending to support its candidates.

In case the right of a person to participate in the caucus or endorsing convention is challenged, the question of their right to participate shall be decided by a vote of the whole caucus or endorsing convention. A person so challenged may not vote on the question of their right to participate in the caucus or convention, and a two-thirds vote of the whole caucus shall be required to exclude a person from participation.

ARTICLE IV
PRECINCT ORGANIZATION

SECTION 1. Call to Precinct Caucus

1. On or before May 15th following the last preceding general election, a party caucus must be held by every election precinct at a site within or reasonably close to the precinct. After any redistricting process, it may be necessary to hold an additional caucus to reorganize the precincts and district.
2. The district chair shall issue the call for the precinct caucus at least twenty (20) days before the set for the caucus and the call shall contain the following:
 - Name of the party;
 - Precinct number or name;
 - Date, time and place of caucus;
 - A statement of the business to be conducted, including the election of precinct committee people and such other persons as provided by state law; and
 - The name of the district chair issuing the call.
3. The district chair shall provide (10) days published notice in the official county newspaper. The district chair may include the information required by this section for all precincts in this district in one notice for publishing purposes.

SECTION 2. Participation and Voting at Precinct Caucuses

1. Only those persons who are qualified electors may vote or be elected as a precinct committee person or officer at the precinct caucus.
2. Only those persons who either voted or affiliated with the Republican party at the last general election or intend to vote or affiliate with the Republican Party at the next general election may vote at the precinct caucus.
3. In case the right of a person to participate in the caucus is challenged, the question of his or her right to participate shall be decided by a vote of the whole caucus. A person so challenged may not vote on the question of his or her right to participate in the caucus, and a two-thirds vote of the caucus shall be required to exclude a person from participation.

SECTION 3. Precinct Caucus Business

1. Each precinct caucus shall elect a precinct chair and precinct committee people as provided by law. The precinct chair needs to be a precinct committee person and shall preside over all precinct meetings for the two-year term of office. The caucus may also discuss party policies, candidates and any other business as prescribed by party rules.
2. Each political party in each voting precinct of this state shall be entitled to elect one precinct committee person for each two hundred and fifty (250) votes, or major fraction thereof, cast in the precinct for the party's Presidential Electors in the last Presidential election. Each precinct shall be entitled to at least one precinct committee person. Each precinct committee person shall be an elector of his or her precinct and shall be elected for a two-year term.

3. All questions concerning the manner in which a caucus is conducted or called that are not covered by state law shall be governed by *Robert's Rules of Order, Newly Revised*, unless otherwise governed by party rules or these bylaws.

SECTION 4. Candidates Elected at Caucus

The candidate, or if more than one precinct committee person is to be elected, the candidates receiving the highest number of votes, shall be declared elected. If no person shall be nominated for or elected as precinct committee person, the vacancy shall be filled by appointment of a resident from the precinct by the district chair, with the approval of the district executive committee of the party. In case of a tie vote, the precinct caucus chair immediately shall decide the winner by drawing lots. Upon completion of the caucus or vote, the caucus chair, or persons appointed by the caucus chair, shall proceed to count and canvass the votes cast for precinct committee people and ascertain who was elected. The district chair shall notify the county auditor of the name of those elected.

SECTION. 5 Vacancies

A vacancy in the office of precinct committee person existing after the organization of the district committee shall be filled by appointment of a resident from the precinct by the district chair with the approval of the executive committee. Notice of the appointment shall be given to the county auditor.

ARTICLE V **DISTRICT COMMITTEE AND OFFICERS**

SECTION 1. The precinct committee people of the party, together with the party's nominees for and members of the legislative assembly and the officers of the district committee shall constitute the district committee of the party.

The district committee, upon a majority vote of its members, may appoint certain other individuals as ex officio and voting members of the district committee as specified in the Sections 5 & 6 of this Article. In no event shall any person be allowed more than one vote.

SECTION 2. The district chair shall be a legal voter in order to act upon and be a member of the state committee of the North Dakota Republican Party.

SECTION 3. The officers, consisting of chair, 1st vice chair, 2nd vice chair, secretary and treasurer shall be legal voters of the 34th Legislative District, but need not be precinct committee people or nominees for or members of the legislative assembly.

SECTION 4. Ex officio members of the district committee shall consist of the following:

- Former Republican members of the legislative assembly;
- Former Republican chairs of the 34th District;
- District 34 standing committee chairs;
- Executive committee members elected at large;
- Precinct chairs if not precinct committee people.

SECTION 6. Ex officio members shall have the right to vote on 34th Legislative District business.

SECTION 7. The district chair shall appoint the membership of each committee for a two-year subject to approval by the executive committee.

ARTICLE VI **ORGANIZATION OF DISTRICT COMMITTEE**

In every odd-numbered year, and after redistricting, if necessary, the district committee of the party shall meet within fifteen days after the precinct caucus provided for in Article IV. The day, hour and site shall be set by the existing district chair. The district committee shall organize by:

1. Selecting a chair, 1st vice chair, 2nd vice chair, secretary and treasurer chosen by the district committee. The officers selected need not be precinct committee people, all officers selected shall then be voting members of the district committee.
2. Adopting bylaws not in conflict with law;
3. Filling any vacancies in the office of precinct committee person (Article IV, Section 5);
4. Selecting an executive committee consisting of the district officers and the party's nominees for and members of the legislative assembly. Up to four additional members may be appointed by the district committee to serve on the executive committee.

The newly elected chair shall notify the ND Secretary of state of the names of the party officers selected. If the office of chair becomes vacant, the 1st vice chair shall hold office until the next regular election for the office or until a new chair is selected by the district committee for the balance of the term, whichever shall first occur.

ARTICLE VII **DUTIES OF THE OFFICERS**

Chair: The chair shall preside at all meetings of the district committee and executive committee and shall have general supervision of the work of the committee. The chair shall call all regular and special meetings of the district committee and develop meeting agendas. The chair shall further have the responsibility of appointing committees and filling vacant precinct committee person openings, with the approval of the executive committee. The chair is by law a member of the Republican Party State Committee and shall represent the district before such committee. The chair shall participate as a full member in the United Republican Committee of Morton County and shall serve on the Morton County Election Board.

1st Vice Chair and 2nd Vice Chair: In the absence of the chair, the 1st chair shall perform the chair's responsibilities. In the event that both the chair and the 1st vice chair are absent, the 2nd vice chair shall perform the responsibilities. In addition, the 1st vice chair and the 2nd vice chair shall perform such other duties as may be assigned by the chair.

Secretary: The secretary shall keep minutes of all meetings, send out notices of all meetings, and shall be custodian of all records of the committee. The secretary shall maintain a current, and shall perform such other duties as the chair directs.

Treasurer: The treasurer shall receive and is custodian of all funds of the committee and shall pay all bills upon the direction of the district chair. The treasurer shall maintain a district bank account in a bank approved by the executive committee and shall keep a recorded account of all money received and disbursed. The treasurer shall present the financial report in full at each meeting of the district committee and at such other times as may be required by the chair. The treasurer serves as the district representative to the URC Finance Committee. The treasurer shall be responsible completing financial forms as required by law.

Term of Office: The term of office for the officers shall be two (2) years, except after redistricting (ARTICLE IX, Section 2).

ARTICLE VIII
EXECUTIVE COMMITTEE

SECTION 1. The executive committee shall consist of the chair, 1st vice chair, 2nd vice chair, secretary, treasurer, the party's nominees for and members of the legislative assembly and up to four additional members elected from among members of the district committee including ex officio members for a maximum of twelve members.

SECTION 2. The executive committee shall have authority to transact any necessary business between meetings, to make recommendations as to policies of the organization, and to advise the chair in filling vacancies that occur between elections.

SECTION 3. The duties of the executive committee shall be the same as that set forth by the state and national Republican organizations, and as set forth by the district chair of the executive committee.

SECTION 4. Committees may be appointed at the discretion of the district chair or at the direction of the executive committee with such duties as shall be designated with their appointment.

SECTION 5. Committees shall reports as ordered by the district chair at regularly scheduled meetings or conventions.

SECTION 6. The executive committee shall approve of all expenditures by the district, with the exception that any and all money that has been contributed to individual legislative members/candidates, and then deposited by that legislator/candidate with the district, shall remain the property of the candidate/legislator who contributed the money. Approval of each candidate/legislator is required before any candidate/legislator contributed money can be spent or committed to be spend by the district executive committee. The treasurer shall keep a running balance of money contributed by and spent by each candidate/legislator. Any candidate/legislator can request the return of any money contributed by that candidate/legislator that has not spent or committed to be spend by the candidate/legislator.

ARTICLE IX
MEEETINGS

SECTION 1. Meetings of this organization shall be held as provided by law.

SECTION 2. In every odd-numbered year, the district committee shall meet to reorganize within fifteen days after the precinct caucuses provided for by law (ARTICLES IV & VI). After redistricting, it may also be necessary to meet to reorganize.

SECTION 3. In every even-numbered year, the district shall convene at a place designated by the district chair to elect delegates to the state party convention and, if it is an election year for this district's candidates for the legislative assembly, to endorse candidates for election to the state legislature.

SECTION 4. Other meetings of the district committee may be held at the call of the district chair, or upon written request signed by five members of the executive committee or twenty-five percent (25%) of the members of the district committee given to the secretary. Said meeting shall be at a place designated by the chair and if called at the written request as herein provided, within thirty (30) days of the receipt of said request. The purpose of any such special meeting called by special written request shall be stated in the notice sent to all members of the group called and no other business shall be transacted.

ARTICLE X
ENDORSEMENT OF CANDIDATES AND
ELECTION OF DELEGATES TO STATE PARTY CONVENTION

In every even numbered year the district shall convene at a place designated by the chair to elect delegates to the state party convention and, if it is an election year for this district's candidates for the legislative assembly, to endorse candidates for election to the state legislature. The endorsement of candidates may be accomplished at a meeting separate from the one at which delegates are elected, however, it shall take place before the statutory deadline for filing of petitions of candidacy.

At the call of the chair, precinct committee chairs shall conduct precinct caucuses prior to the district meeting called for the purpose of electing delegates and alternates to the state convention and/or for endorsing candidates, to elect additional delegates to that district convention. Each precinct shall be entitled to elect, at an open precinct caucus, one additional delegate for each 250 votes or major fraction thereof cast in each precinct in the last general elections for the Republican candidate's Presidential Electors. Those selected shall be other than the currently serving precinct committee people, who are already entitled to a vote as members of the district committee. Delegates shall be electors of their precinct. In the event of vacancies, positions will be filled by the precinct chair with the assistance of the district chair.

In addition to the delegates selected above, all current members of the district committee shall be automatic voting delegates to the district convention. No person shall be entitled to more than one vote.

(Alternate Method) The executive committee of the district may choose to declare an open district endorsing convention at which every District 34 resident Republican voter attending said endorsing convention, who is also a current, paid member of the North Dakota Republican Party at the basic membership level or above, shall be entitled to one vote.

Said endorsing convention may:

1. Endorse candidates for office from the legislative district and thereby commit the district party to support said endorsed candidates financially and otherwise;
2. Elect delegates to the state endorsing convention; and
3. Do such other business as may properly come before the convention.

The district nominating committee shall have prepared a proposed slate of delegates and alternates to the state convention. Prior activities within the district may be considered when developing the slate of delegates and alternates. Nominations will also be allowed from the floor. District officers, district members that are members of the State Executive Committee and the district's endorsed legislative nominees and members of the legislative assembly shall be automatic delegates to the state party convention.

Delegates and alternates to the state convention shall be selected in such numbers as the state party notes. Delegates shall be electors of this district. A delegate unable to attend the convention may submit, in writing to the chair, an alternate from the list of alternates elected at the district convention to attend in the delegate's place. If such a designation is not made, the district chair shall select an alternate from those elected at the district convention.

ARTICLE XI **CONDUCT OF CONVENTIONS**

SECTION 1. The chair shall appoint all committees and offices pursuant to recognized rules of parliamentary procedure or as adopted by this organization

SECTION 2. Balloting may be by voice vote if only one person is nominated for an office; otherwise the balloting shall be by secret ballot. A majority of votes cast shall be required to elect.

SECTION 3. An election committee of at least three persons shall be appointed by the chair. This committee shall provide all election supplies and act as tellers at the meeting or convention.

ARTICLE XII **COMMITTEES**

The chair shall appoint such committees as are deemed necessary, with the approval of the executive committee, including but not limited to, nominating, finance, campaign, special events, list development, publicity / media, volunteer, district election, GOTV, advisory, issues, senior citizens, \$36.50, major donor, and signs. The chairs of these committees may be appointed to serve as ex officio, voting members of the district committee as deemed necessary by the executive committee.

ARTICLE XIII **PROXIES**

Proxies are permissible at all meetings or conventions held pursuant to these bylaws except at precinct caucuses, but all proxies shall be from the precinct which the person giving the proxy represents except those of candidates for the legislative assembly, in which case the holder of the proxy must reside in the 34th Legislative District.

ARTICLE XIV **VACANCIES**

Any vacancy that occurs by death, resignation or otherwise of any officer of this organization, or endorsed candidate for office, shall be filled by the executive committee by ballot, unless otherwise provided for by law.

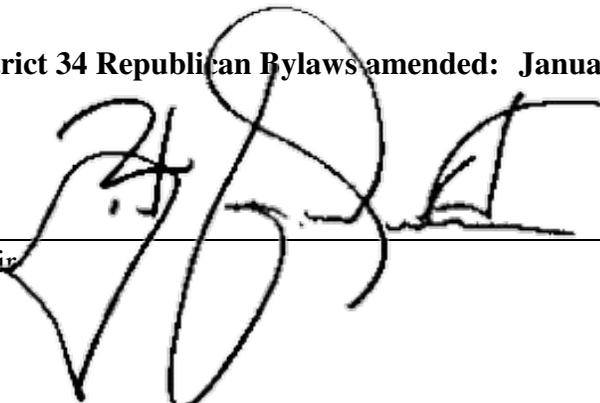
ARTICLE XV
PROCEDURES

Robert's Rules of Order, Newly Revised, shall govern all meetings and proceedings except where inconsistent with these bylaws or state statute.

ARTICLE XVI
AMENDMENTS

These bylaws may be amended by a majority vote of the members present at any organizational meeting of the district committee or adjourned session thereof; or by two-thirds (2/3) vote of the members present at a special meeting called for that purpose, provided that notice of the proposed amendment has been given in writing to all district committee members at least five days prior to the meeting, unless otherwise provided by law.

District 34 Republican Bylaws amended: January 14, 2016


Chair _____ Jan 16, 2016 _____
Date

Secretary _____ Date